



Employee Change Reporting Form

Last name/first name |

Date of birth

Religion

Department

Change of Address

If the employee's place of residence and the country of their employer's domicile (in case of additional employment other than at UZH) is outside of Switzerland, they must fill in the "Transnational Social Insurance" form.

Effective from

New address

Previous address

Change of Civil Status

- Marriage Registered partnership Separation
 Divorce Dissolved partnership Widowed

Please enclose a copy of the official document

New last name

The new SV card will be requested by Human Resources

Date of change in civil status

Last name/name of spouse/partner

Date of birth of spouse/partner

Date of death of spouse/partner

Naturalization *Please enclose a copy of the certificate of naturalization*

Nationality/date

Salary Payment (New bank account)

Effective from

IBAN

Country

Account holder and employee must be identical

Date

Signature of employee _____

To be completed by HR	Staff ID
Received _____	_____
HR check _____	Entered in SAP _____